

**SAINT AGNES-SACRED HEART SCHOOL
TUITION POLICY**

for Academic Term 2009-2010

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Saint Agnes-Sacred Heart School is endeavoring to keep low tuition rates for the benefit of each parent. The school receives no federal assistance; neither is it endowed or supported by any other organization. Christian influence and class size are considered more important than tuition costs.

Saint Agnes-Sacred Heart School desires to provide the best possible Christ-centered education to as many families as possible at a reasonable cost. Because of annual contractual commitments to our staff as well as other year-round expenses, parents are required to satisfy their tuition bill by the 10th day of the month.

TUITION LEVELS

Tuition rate structure is provided at the time of registration and re-registration in order to facilitate planning on the part of the school and its families.

PAYMENTS

To those who cannot pay the total tuition by the start of the academic term, Saint Agnes-Sacred Heart School offers a monthly payment plan. Parents can have the convenience of budgeted monthly payments for school tuition.

There are two payment options:

1. If you desire to pay automatically from your checking/savings account or have a credit card charged, this will be done through the SMART Tuition Program and there is no fee.

2. If you choose to receive a coupon book for eleven months (from July thru May) you will pay your respective parish office each month. Checks will be made payable to either SASH School c/o Our Lady of the Sacred Heart, P.O. Box 31, Hilltown, PA 18927, attention K. Moser or to SASH School c/o St. Agnes Church, 445 N. Main St., Sellersville, PA 18960, attention K. Raub. A fee will be added to your first payment of \$25.00 for this service.

FINANCIAL LIABILITY

CAREFUL CONSIDERATION must be given when you finance your child's tuition. Withdrawing your child from school does not *END NOR LIMIT YOUR LIABILITY*.

Refunds of tuition are not made for students withdrawn after September 30th. Enrollment of your child in school obligates you to pay the full tuition for the year, unless you move from the area or your child is expelled from the school. It should never be misconstrued that holidays, missed days,

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sick days, or vacations are deductions from payments or tuition. A payment is not the cost of education for the month, but simply a division of the total tuition cost.

If your child's tuition is in arrears during the academic term:

*(It is the responsibility of the parent to contact their Parish Office if there is some financial difficulty. You should contact your parish to make some arrangement for payment of the overdue tuition (see "A" or "B" below). If a payment is not made by the 20th of the month it is due: 1. Progress reports and/or report cards will be withheld and your child will not participate in any field trip. 2. When an account falls two months past due, and a financial arrangement has not been made with your Parish office, the Principal will assist you in obtaining a transfer to another school. Academic records will be withheld to the new school until the unpaid tuition amount is satisfied. 3. If tuition is in arrears at the end of the payment period (after May 10th, 2009), your child can still be re-admitted to the school for the following academic term provided that all back tuition and fees have been paid and provided that the first two months of tuition for academic term 2010-2011 is paid in full prior to your child's re-admission (specifically, by August 10th, 2009). **If your child is in 8th grade and tuition is in arrears, in addition to the above, your child will not participate in the 8th grade class trip, 8th grade retreat day, 8th grade luncheon, Mass of Thanksgiving and Awards Ceremony and graduation family reception.***

The persons listed below will be pleased to assist you should you encounter unforeseen financial difficulties since an unpaid balance on your account is considered delinquent. If you ever have a problem in paying your bill, please contact immediately either:

A. *(for those accepted through Saint Agnes Parish, Sellersville) - Kathleen S. Raub, the Saint Agnes Parish Business Manager. Mrs. Raub may be reached at the St. Agnes Parish Office, 445 North Main Street, Sellersville (215-257-2128 x116) Monday through Friday from 8:30 am to 4:00 pm.*

OR

B. *(for those accepted through Our Lady of the Sacred Heart Parish, Hilltown) - Katie Moser, the Tuition Contact for Our Lady of the Sacred Heart Parish. Mrs. Moser may be reached at the Parish Office of Our Lady of the Sacred Heart Church, Rt. 152 and Broad Street, Box 31, Hilltown (215-822-9224) Monday through Friday from 8:30 am to 4:00 pm.*

END