

SAINT AGNES-SACRED HEART SCHOOL

TUITION POLICY

For Academic Term 2012-2013

Page 1

Saint Agnes-Sacred Heart School receives no federal assistance; neither is it endowed or supported by any outside organization. Christian influence and class size are considered more important than tuition costs.

Saint Agnes-Sacred Heart School desires to provide the best possible Christ-centered education to as many families as possible at a reasonable cost. Because of annual commitments to our staff as well as other year-round expenses, parents are required to satisfy their tuition bill by the 10th day of the month. There is a ten day grace period before a late fee is assessed.

TUITION LEVELS

Tuition rate structure is provided at the time of registration and re-registration in order to facilitate planning on the part of the school and its families.

Pre-School, Pre-Kindergarten and Kindergarten

Parents who register their child for half day pre-school, pre-kindergarten and, or half day kindergarten class may move to full day class within the school year. The school will only permit one tuition adjustment per school year.

PAYMENTS

To those who cannot pay the total tuition by the start of the academic term, Saint Agnes-Sacred Heart School offers a monthly payment plan. Parents can have the convenience of budgeted monthly payments for school tuition.

There are two payment options:

1. If you desire to pay automatically from your checking/savings account or have a credit card charged, this will be done through the SMART Tuition Program.
2. If you choose to receive a coupon book for eleven months (from July through May) you will pay your respective parish office each month. Checks will be made payable to either SASH School c/o Our Lady of the Sacred Heart, P.O. Box 31, Hilltown, PA 18927, attention Lisa Moser or to SASH School c/o St. Agnes Church, 445 North Main Street, Sellersville, PA 18960, attention Kathy Raub. A fee will be added to your first payment of \$25.00 for this service. Payment is due on the 10th day of each month.

SAINT AGNES-SACRED HEART SCHOOL
TUITION POLICY
For Academic Term 2012-2013
Page 2

FINANCIAL LIABILITY

CAREFUL CONSIDERATION must be given when you finance your child's tuition. Withdrawing your child from school does not *END NOR LIMIT YOUR LIABILITY*.

Refunds of tuition are not made for students withdrawn after September 30th. Enrollment of your child in school obligates you to pay the full tuition for the year, unless you move from the area or your child is expelled from the school. It should never be misconstrued that holidays, missed days, sick days, or vacations are deductions from payments or tuition. A payment is not the cost of education for the month, but simply a division of the total tuition cost.

If your child's tuition is in arrears during the academic term:

(IT IS THE RESPONSIBILITY OF THE PARENT TO CONTACT THEIR PARISH OFFICE IF THERE IS SOME FINANCIAL DIFFICULTY. YOU ARE TO CONTACT YOUR PARISH TO MAKE ARRANGEMENT FOR PAYMENT OF THE OVERDUE TUITION (see "A" or "B" below). If a payment is not made by the 10th of the month it is due: 1. Progress reports and/or report cards will be withheld and your child will not participate in any field trip. 2. When an account falls two months past due, and a financial arrangement has not been made with your Parish office, the Principal will assist you in obtaining a transfer to another school. Academic records will be withheld to the new school until the unpaid tuition amount is satisfied. 3. If tuition is in arrears at the end of the payment period (after May 10th), your child can still be re-admitted to the school for the following academic term provided that all back tuition and fees have been paid and provided that the first two months of tuition for academic term is paid in full prior to your child's re-admission (specifically, by July 1st). **If your child is in 8th grade and tuition is in arrears, in addition to the above, your child will not participate in the 8th grade class trip, 8th grade retreat day, 8th grade luncheon, Mass of Thanksgiving and Awards Ceremony and graduation family reception.**

The persons listed below will be pleased to assist you should you encounter unforeseen financial difficulties since an unpaid balance on your account is considered delinquent. If you ever have a problem paying your bill, please contact immediately either:

A. *(for those accepted through Saint Agnes Parish, Sellersville)* – Kathleen S. Raub, the Saint Agnes Parish Business Manager. Mrs. Raub may be reached at the St. Agnes Parish Office, 445 North Main Street, Sellersville (215 257-2128 x116) Monday through Friday from 8:30 am to 4:00 pm.

OR

B. *(for those accepted through Our Lady of the Sacred Heart Parish, Hilltown)* – Lisa Moser, the Tuition Contact for Our Lady of the Sacred Heart Parish. Mrs. Moser may be reached at the Parish Office of Our Lady of the Sacred Heart Church, Rt. 152 and Broad Street, P.O. Box 31, Hilltown (215 822-9224) Monday through Friday from 8:30 am to 4:00 pm.